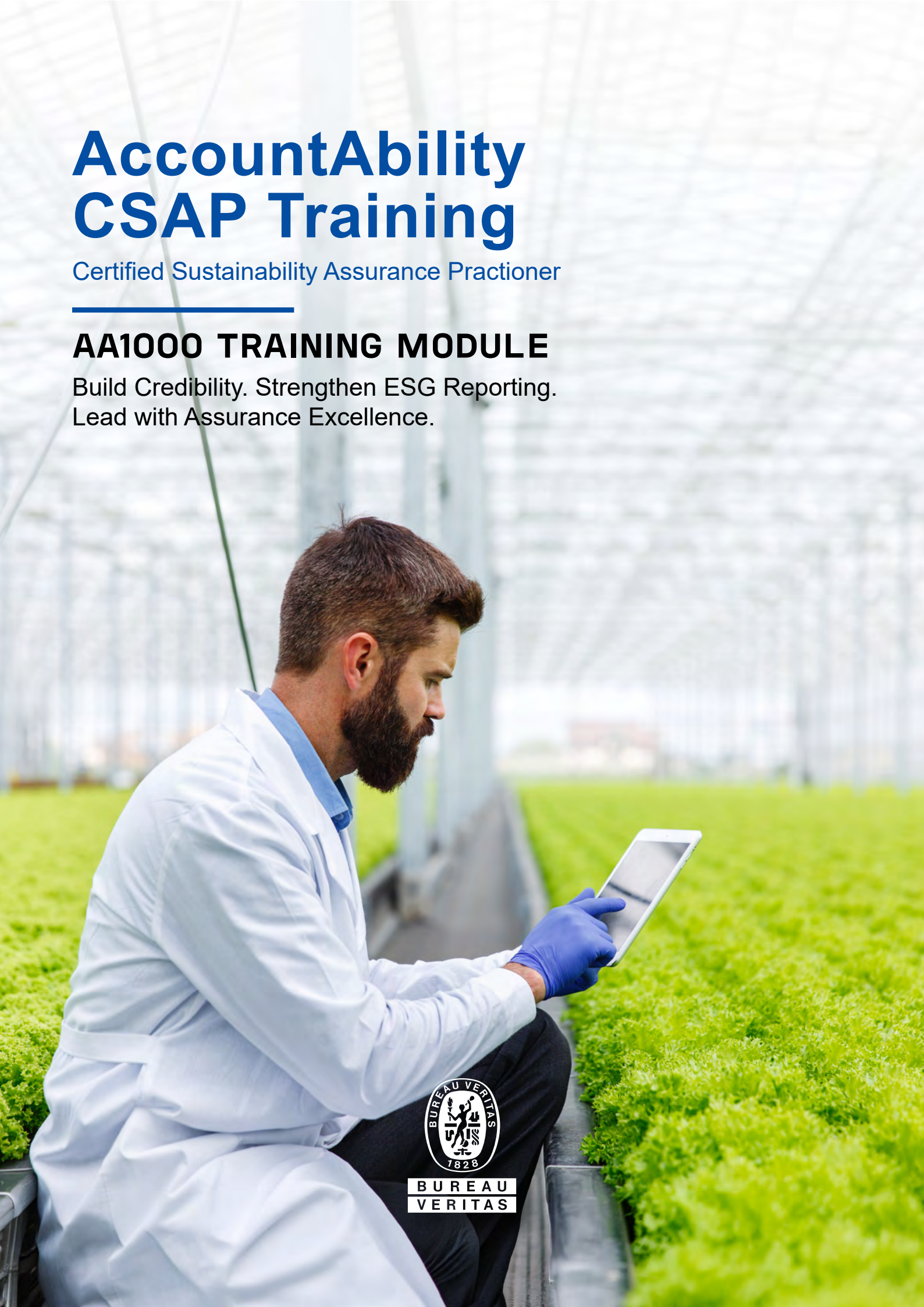
AccountAbility CSAP Training

Certified Sustainability Assurance Practioner

AA1000 TRAINING MODULE

Build Credibility. Strengthen ESG Reporting.
Lead with Assurance Excellence.



BUREAU VERITAS

EMPOWER YOUR ORGANIZATION WITH GLOBALLY RECOGNIZED AA1000 EXPERTISE

In today's rapidly evolving ESG and sustainability landscape, organizations are expected to demonstrate not only performance — but transparency, accountability, stakeholder inclusivity, and credible reporting.

Our AA1000 Training Modules are designed to equip professionals and organizations with the knowledge, tools, and practical understanding required to align with internationally recognized accountability principles and strengthen ESG governance frameworks.

Whether you are beginning your sustainability journey or advancing toward integrated ESG leadership, our training programs help you transform sustainability commitments into measurable business value.

WHY AA1000?

It helps organizations:

- Strengthen ESG credibility and transparency
- Enhance stakeholder trust and engagement
- Improve sustainability governance
- Align disclosures with global expectations
- Support robust ESG reporting and assurance practices
- Drive long-term value creation through responsible business practices

ACCOUNTABILITY'S AA1000TRAINING LICENSE OVERVIEW

AccountAbility invites high-quality training organisations globally to apply for a non-exclusive, non-transferable license to offer AA1000 training (see "Modules A, B, and C" below). The licensee training organisation will be expected to develop, create, and offer course content to participants, as per the training License Agreement available on the "AA1000 Training" webpage at www.accountability.org. Related fees are included in the license agreement.

Contact the AccountAbility Standards Team at standards@accountability.org for more information regarding how to apply, as well as any questions or feedback.

AA1000 COURSE DETAILS

AA1000 training is offered through AccountAbility-licensed training providers as an accessible, on-demand, and cost-effective offering for sustainability professionals worldwide.

This market-leading training license will help to address the global demand for qualified sustainability practitioners by allowing trainers to teach the concepts of the AA1000 Series of Standards, so participants may improve and advance in their ability to apply the AA1000 in practical settings.

Licensed training providers will develop and deliver competency-based modules teaching the concepts of the AA1000 Series of Standards and its associated documents.

LEARNING OBJECTIVES

- Strengthen ESG credibility and transparency
- Enhance stakeholder trust and engagement
- Improve sustainability governance
- Align disclosures with global expectations
- Support robust ESG reporting and assurance practices
- Drive long-term value creation through responsible business practices

AA1000 TRAINING MODULES

MODULE — **A. (8 hours)**

TITLE — **Stakeholder Engagement Certificate**

PRE REQUISITES — **N/A**

ENTITLEMENT — Certificate only.

SCOPE — Accountability Principles (AA1000AP, 2018) and Stakeholder Engagement (AA1000SES, 2015).

COURSE CRITERIA

Introduction to the AA1000 Series–15%

- Context and the AA1000 Series
- The AA1000AP (2018) and overview of the four AccountAbility Principles

The AA1000SES (2015) – 75%

- Fundamentals of Stakeholder Engagement
- Group Exercise
- Purpose and Scope of the AA1000SES (2015)
- Commitment and Integration
- Purpose, Scope, and Stakeholders in Engagement
- Stakeholder Engagement Process
- Examples and Case Studies

Quiz & Reflection–10%

MODULE — **B. (8 hours)**

TITLE — **Sustainability Practitioner Certificate**

PRE REQUISITES — **Module A**

ENTITLEMENT — **Sustainability Practitioner**

Participants who completed A + B modules will be listed on the AccountAbility website as “Sustainability Practitioner” for one year, renewable each year to continue listing.

SCOPE — Application and reporting of each AccountAbility Principle (AA1000AP, 2018).

COURSE CRITERIA

The AA1000AP (2018) – 60%

- Purpose, Scope, and Key Advantages
- Principle of Inclusivity in detail with requirements
- Principle of Materiality in detail with requirements
- Principle of Responsiveness in detail with requirements
- Principle of Impact in detail with requirements
- Applying the AccountAbility Principles

The AA1000SES (2015) – 20%

- Reporting Frameworks and Standards
- The AA1000AP (2018) – Key Changes and Bridge to Reporting

Examples and Case Studies – 10%

Quiz & Reflection –10%

MODULE

C. (8 hours)

TITLE

Associate Certified Sustainability Assurance Practitioner Certificate

PRE REQUISITES

Completion of Modules A and B

Participants must also have a university degree or a minimum of 8 years of work experience

ENTITLEMENT

Associate Certified Sustainability Assurance Practitioner

Participants will be listed on the AccountAbility website as “Associate Certified Sustainability Assurance Practitioner (ACSAP)” for one year, renewable each year to continue listing.

SCOPE

Basic sustainability assurance knowledge using the AA1000AS v3.

Certification contributes toward the requirements to progress to higher CSAP levels, such as (PCSAP and LCSAP).

COURSE CRITERIA

The AA1000AS v3 – 50%

- Purpose, Scope, and Key Advantages
- Brief Concept of Sustainability Reporting
- The AA1000AS v3 Code of Practice
- Preconditions for engagement
- Conducting an engagement
- Issuing an assurance statement and optional report to management

The AA1000AS v3 – Guidance for Assurance Providers document – 10%

- E-licensing
- Issuing an assurance statement and optional report to management

Guidance on Assuring GHG Emissions with AA1000AS v3 – 10%

- Preconditions for GHG related engagement
- Conducting an engagement
- Issuing an assurance statement and optional report to management

Sustainability Assurance Standard – Bridging Document – 5%

- Assurance Standards for Sustainability Reports – AA1000AS v3 versus ISAE 3000
- AA1000AS v3 and ISAE 3000 Terminology Comparison

AccountAbility Issue Resolution Process – 5%

- How to raise an issue with AccountAbility when problematic application of the AA1000 is experienced

Examples and Case Studies – 10%

Quiz & Reflection –10%

WHY BUREAU VERITAS?

A TRUSTED GLOBAL LEADER IN TESTING, INSPECTION & CERTIFICATION

With nearly two centuries of excellence, **Bureau Veritas** is globally recognized for helping organizations build trust, ensure compliance, improve performance, and accelerate sustainable growth.

Our expertise in sustainability, ESG, assurance, and stakeholder accountability enables organizations to confidently navigate evolving global expectations and create long-term value.

Bureau Veritas brings extensive experience in sustainability assurance, ESG reporting, stakeholder engagement, and responsible business practices across diverse industries and geographies.

We help organizations move beyond compliance toward strategic sustainability leadership.

PRACTICAL & INDUSTRY-FOCUSED LEARNING

Our training programs are designed with a practical implementation approach, combining:

- **Real-world case studies**
- **Industry best practices**
- **Interactive workshops**
- **Practical ESG applications**
- **Hands-on learning methodologies**

Participants gain actionable insights that can be directly applied within their organizations.

EXPERIENCED SUBJECT MATTER EXPERTS

Our training programs are designed with a practical implementation approach, combining:

- **Sustainability Assurance**
- **ESG Reporting**
- **Stakeholder Engagement**
- **Materiality Assessments**
- **Corporate Governance**
- **ESG Risk Management**

Their industry exposure ensures relevant, business-oriented learning experiences.

GLOBAL PRESENCE, LOCAL SUPPORT

With a strong international network and local expertise, Bureau Veritas delivers globally aligned solutions with regional relevance — ensuring organizations receive practical guidance suited to their operational environment.

BUREAU VERITAS — SHAPING A WORLD OF TRUST

At Bureau Veritas, we believe that trust is the foundation of sustainable business success. Through our AA1000 training programs, we empower organizations and professionals to build transparent, accountable, and future-ready businesses.

PARTNER WITH BUREAU VERITAS TO STRENGTHEN YOUR ESG JOURNEY WITH CONFIDENCE AND CREDIBILITY.

SHAPING A WORLD OF TRUST

Bureau Veritas is a “Business to Business to Society” services company. Our mission is to shape trust between businesses, public authorities and consumers.

As a world leader in audit and certification services, we support our 400,000 clients to be more efficient, more methodical and more trustworthy in their journey towards more sustainable business and a more sustainable world. Sustainability is embedded into the heart of our LEAP | 28 strategy.

REGISTERED OFFICE

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BUREAU VERITAS

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